

SECRETARY OF THE TREASURY
Date/Time Stamp
17 JUN 14 AM 11:22

COVER SHEET FOR AMENDMENT OF POST-TRAVEL SUBMISSION

Instructions: Use this form as a cover sheet for any paperwork you may need to submit to the **Office of Public Records** in order to make your Privately Sponsored Post-Travel Submission complete in accordance with Rule 35. **Only complete this form if you need to submit an amendment to a post-travel filing you have already submitted.**

SUBMIT DIRECTLY TO THE OFFICE OF PUBLIC RECORDS IN 232 HART BUILDING

Name of Traveler: Christopher Lynch

Employing Office/Committee: Cardin

Private Sponsor(s) (List all): AIEF

Travel Date(s): May 6-14, 2017

Description/Title of Attached Forms: Amended RE-2 Form

Purpose of Amendment (describe the reason for amending original submission): Post-travel submission
must be amended with the Office of Public Records in SH-232.

6/14/17
(Date)

CLW. ZL
(Signature of Traveler)

Employee Post-Travel Disclosure of Travel Expenses

Date/Time Stamp:

RECEIVED
OFFICE OF THE CLERK OF THE SENATE
17 MAY 31 PM 1:32

Post-Travel Filing Instructions: Complete this form within 30 days of returning from travel. Submit all forms to the Office of Public Records in 232 Hart Building.

In compliance with Rule 35.2(a) and (c), I make the following disclosures with respect to travel expenses that have been or will be reimbursed/paid for me. I also certify that I have attached:

- ☐ The original Employee Pre-Travel Authorization (Form RE-1), AND
☐ A copy of the Private Sponsor Travel Certification Form with all attachments (itinerary, invitee list, etc.)

Private Sponsor(s) (list all): American Israel Education Foundation (AIEF)

Travel date(s): May 6-14, 2017

Name of accompanying family member (if any): _____

Relationship to Traveler: ☐ Spouse ☐ Child

IF THE COST OF LODGING DID NOT INCREASE DUE TO THE ACCOMPANYING SPOUSE OR DEPENDENT CHILD, ONLY INCLUDE LODGING COSTS IN EMPLOYEE EXPENSES. (Attach additional pages if necessary.)

Expenses for Employee:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
<input type="checkbox"/> Good Faith Estimate <input checked="" type="checkbox"/> Actual Amount	6,722.75	1,971.00	890.90	Security: 1,125.00 Security Fee: 275.00 Travel Agency Commission: 119.00 Tour Guide: 194.75 Meals for conference: 623 and speakers: 133.75 Meals for conference staff: 154.33 Room rentals: 126.11 Transportation for tour of Springfield, MA: 27 Entrance fees: 33.50 Photography: 33.80 Transportation for guide: 112.62 Tips and other: 19.44

Expenses for Accompanying Spouse or Dependent Child (if applicable):

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
<input type="checkbox"/> Good Faith Estimate <input type="checkbox"/> Actual Amount				

Provide a description of all meetings and events attended. See Senate Rule 35.2(c)(6). (Attach additional pages if necessary.): See attached final itinerary.

5/31/17 (Date)
 CHRISTOPHER W. LYNCH (Printed name of traveler)
 CW. LYNCH (Signature of traveler)

TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER:

I have made a determination that the expenses set out above in connections with travel described in the Employee Pre-Travel Authorization form, are necessary transportation, lodging, and related expenses as defined in Rule 35.

5/31/17 (Date)
 Ben Cardin (Signature of Supervising Senator/Officer)

Employee Post-Travel Disclosure of Travel Expenses

Post-Travel Filing Instructions: Complete this form within **30 days** of returning from travel. Submit all forms to the **Office of Public Records in 232 Hart Building.**

17 JUN 14 AM 11:22

In compliance with Rule 35.2(a) and (c), I make the following disclosures with respect to travel expenses that have been or will be reimbursed/paid for me. I also certify that I have attached:

- ☐ The **original** *Employee Pre-Travel Authorization* (Form RE-1), **AND**
☐ A **copy** of the *Private Sponsor Travel Certification Form* with all attachments (itinerary, invitee list, etc.)

Private Sponsor(s) (list all): American Israel Education Foundation (AIEF)

Travel date(s): May 6-14, 2017

Name of accompanying family member (if any): _____

Relationship to Traveler: ☐ Spouse ☐ Child

IF THE COST OF LODGING **DID NOT INCREASE** DUE TO THE ACCOMPANYING SPOUSE OR DEPENDENT CHILD, ONLY INCLUDE LODGING COSTS IN EMPLOYEE EXPENSES. (Attach additional pages if necessary.)

Expenses for Employee:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
<input type="checkbox"/> Good Faith Estimate	6,722.75	1,971.00	890.90	3,003.00
<input checked="" type="checkbox"/> Actual Amount				See attachment for detail

Expenses for Accompanying Spouse or Dependent Child (if applicable):

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
<input type="checkbox"/> Good Faith Estimate				
<input type="checkbox"/> Actual Amount				

Provide a description of all meetings and events attended. See Senate Rule 35.2(c)(6). (Attach additional pages if necessary.):

See attached final itinerary.

6/14/17
(Date)

CARISTOPHER W. LYNN
(Printed name of traveler)

[Signature]
(Signature of traveler)

TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER:

I have made a determination that the expenses set out above in connections with travel described in the *Employee Pre-Travel Authorization* form, are necessary transportation, lodging, and related expenses as defined in Rule 35.

6/14/17
(Date)

[Signature]
(Signature of Supervising Senator/Officer)

Detail of "Other Expenses" for AIEF Trip, May 6-14, 2017

Christopher W. Lynch

Security: \$1,135.88 per person

Speaker Fees: \$596.99 per person

Travel Agency Commission: \$419 per person (single occupancy)

Tour Guide: \$194.75 per person

Meals for contract staff and speakers: \$159.76 per person

Hotels for contract staff (tour guide, bus driver, security guards): \$154.33 per person

Room Rentals: \$188.11 per person

Transportation for individualized tour of Syrian/Israel border: \$54.22

Entrance Fees: \$33.90 per person

Photography: \$32.91 per person

Transportation for guests: \$13.83 per person

Other: \$13.28 per person

Tips: \$6.16 per person

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